



Laughton-en-le-Morthen Parish Council

The Village Hall
Firbeck Avenue
Laughton-en-le-Morthen S25 1YD
Clerk: Mrs C J Havenhand
Telephone - 01709 528823

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Notice of a staffing committee meeting of Laughton-en-le-Morthen Parish Council to be held on THURSDAY 25th July 2024 at 10.00am.

The meeting will be held in the Village Hall. Committee Room.

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.

Yours Faithfully

Mrs Caroline Havenhand

Clerk and Financial Officer

19th July 2024

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

Staffing Committee Meeting

Thursday 25th July 2024

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

4. To receive information regarding the interviews for Assistant Clerk, agree selection of most suitable candidate, including terms and conditions and issue of an offer of employment.
5. To notify the clerk of matters for inclusion on the agenda of the next meeting which has yet to be fixed but will be arranged before budget review in November.

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council