



Laughton-en-le-Morthen Parish Council

The Village Hall
 Firbeck Avenue
 Laughton-en-le-Morthen
 S25 1YD

Minutes – Staffing Committee Meeting 16th August 2022

Present: Councillors: Mr T Stanway (Chairman), Mrs T Hutson, Mrs J Cutting and the clerk Mrs C Havenhand. In attendance Parishioners: No parishioners were in attendance.

<u>Reference</u>	<u>Item</u>	<u>Action</u>
SC 22/6	To receive and approve reasons for absence Councillors: Mr S Johnson gave reasons for absence which were approved at the meeting.	
SC 22/7	To receive declarations of interest in respect of business on the agenda No interests were declared.	
SC 22/8	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed. It was resolved that items relating to the recruitment process should exclude press and public due to the confidential nature of the item under discussion.	
SC 22/9	To receive information regarding the offer of employment for Assistant Clerk, receive a further application for shortlisting and agree next steps The successful applicant had decided not to take up the job offer. An approach has been received from an experienced clerk interested in the role. After consultation with ACAS, who agreed that there was no requirement to advertise again, it was resolved to interview the candidate as soon as possible, due to pressures on the existing clerk, it was important to try and get someone, with experience, in the position as soon as possible. It was resolved to set an interview date as soon as possible and invite the candidate to interview.	Clerk
SC 22/10	To notify the clerk of matters for inclusion on the agenda of the next meeting which has been fixed for 21 st September 2022 at 7.15pm. There were no further matters at this point. The meeting closed at 7.35pm.	

Chairman

Date

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Chairman's Initial

Date