



Laughton-en-le-Morthen Parish Council

The Village Hall
Firbeck Avenue
Laughton-en-le-Morthen S25 1YD
Clerk: Mrs C J Havenhand
Telephone - 01709 528823

Email: clerk-laughtonparishcouncil@outlook.com

Notice of an Ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 21ST FEBRUARY 2024 at 7.15pm in Laughton-en-le-Morthen Village Hall.

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.

Yours Faithfully

Mrs Caroline Havenhand

Clerk and Financial Officer

15th February 2024

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

Parish Council Meeting

Wednesday 21st February 2024

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 17th January 2024, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of the press and

public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
 - 5.1. To receive a report from Ward Councillors.
 - 5.2. To review the most recent play inspection report and agree any action.
 - 5.3. To make a decision as to the location of a new Vehicle Activated Speed Sign for Laughton.
 - 5.4. To receive any update on the building sign off, following a meeting with the builders and the building inspector.
 - 5.5 To confirm receipt of the Dog Fouling stencils and agree next steps.
 - 5.6 To receive a quotation for the damage to the Slade Hooton Signs.
 - 5.7 To receive an update from Councillors on access to new email accounts.
 - 5.8 To receive Insurance quotations for the Insurance Renewal due 1st April 2024.
 - 5.9 To discuss any village hall matters, including funding options for increased energy efficiency.
 - 5.10 To receive and discuss feedback from the Brookhouse meeting following correspondence from Severn Trent and discuss persistent flooding across Rose Lane.
 - 5.11 To discuss and agree any action regarding the six-monthly newsletter. In particular, to decide whether this should continue in paper format.
 - 5.12 To receive information on Sponsorship requests on hanging baskets. To review where baskets are to be placed and plaques for sponsors where requested.
 - 5.13 To discuss any tenders received for the maintenance of the village beds during 2024 and agree the contractor.
 - 5.14 To consider a new bio-diversity policy.
 - 5.15 To receive a quotation for damage to the Slade Hooton Signs.
 - 5.16 To discuss further plans for the D-DAY 80 event and in particular actions relating to the beacon.

6. Matters requested by Councillors/Clerk: -
 - 6.1 To discuss any requests for financial assistance.
 - 6.2 To discuss and Allotment issues and agree further action.
 - 6.3 To discuss recent crime issues. Our local PCSO is hoping to attend.
 - 6.4 To receive information from RMBC for RPI increase in cost of three-year grass cutting contract for PC maintained areas.
 - 6.5 To receive any information on the recent election training attended by the clerk.
 - 6.6 To discuss and agree contribution to Clerk's SLCC membership.
 - 6.7 To review and agree the Council's Equality and Diversity policy.

7. To consider relevant planning applications as published on RMBC's weekly Lists 3 to 6 (2024).
In particular, to discuss: -

None

8. To receive information on any previous planning applications/issues and discuss further action.

RB2023/0776 - Erection of 1 No. Residential Dwelling at land at 12 High Street, Laughton-en-le-Morthen. Refused 07/02/2024.

RB2023/1697 - Use of land for dog training facility and construction of associated off road parking at Land off Kingswood Avenue, Laughton-en-le-Morthen.
Refused 26/01/2024.

9. Finance Matters:

- 9.1. To receive the RFO'S report.
9.2. To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1. To retrospectively agree additional items for the opening event.
9.3. To receive bank reconciliation to 31st January 2024.
9.4. To agree transfers to reserves or changes to budget.
9.5. To receive information on Councillors quarterly review of receipts and payments.

10. To notify the clerk of matters for inclusion on the agenda of the next meeting

11. To fix the date and time of the next Ordinary Parish Council Meeting
(suggested 20th March 2024)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 21st February 2024

Appendix 1 – Accounts paid or for payment.

To follow

Initials of/Chairman _____

Initials of Clerk _____