



Laughton-en-le-Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen S25 1YD

Clerk: Mrs C J Havenhand

Telephone - 01709 528823

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Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 16th OCTOBER 2024 at 7.15pm in Laughton-en-le-Morthen Village Hall.

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.

Yours Faithfully

A handwritten signature in cursive script that reads "C Havenhand".

Mrs Caroline Havenhand

Clerk and Financial Officer

10th October 2024

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

Parish Council Meeting

Wednesday 16th October 2024

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 18th September 2024, as a true and correct record.

4. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
 - 5.1. To receive a report from Ward Councillors.
 - 5.2. To review the most recent play inspection report and quotations relating to the zip-wire and agree any action.
 - 5.3. To discuss any ongoing village hall matters including the information pack now received from the builder along with a final invoice and a request for the retention monies.
 - 5.4. To provide an update on Poppies, agree ordering of wreath and make arrangements for Poppies to go on lamp posts. To check there has been a response to license request.
 - 5.5. To discuss issues with some of the stone boulders on the stone beds.
 - 5.6. To provide an update on the bulb order and discuss planting.
6. Matters requested by Councillors/Clerk: -
 - 6.1 To discuss any requests for financial assistance.
 - 6.2 To discuss any Allotment issues, including:
 - A review of the current rules.
 - A fence erected without permission.
 - A plot that has not been cleared as agreed.
 - The forthcoming Scarecrow competition.
 - Rents outstanding after rent day.
 - Engaging the assistance of the National Allotment Society in relation to the lease.
7. To consider relevant planning applications as published on RMBC's weekly Lists 37 to 40 (2024).
In particular, to discuss: -

None
8. To receive information on any previous planning applications/issues and discuss further action.

RB2023/0776 - DOE Reference: **APP/P4415/W/24/3349672** Erection of 1No. Residential Dwelling at Land at 12 High Street, Laughton-en-le-Morthen.
9. Staffing Matters:
 - 9.1. To receive the resignation of the assistant clerk and decide further action.
 - 9.2. To receive the resignation of the play area caretaker.

10. Finance Matters:

- 10.1 To receive the RFO'S report.
- 10.2 To receive bank reconciliation to 30th September 2024.
- 10.3 To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.
- 10.4 To agree any transfers to or from reserves.

- 11. To notify the clerk of matters for inclusion on the agenda of the next meeting
- 12. To fix the date and time of the next Ordinary Parish Council Meeting
(suggested 20th November 2024)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 16th October 2024

Appendix 1 – Accounts paid or for payment.

To follow

Initials of/Chairman _____ Initials of Clerk _____