



Laughton-en-le-Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen S25 1YD

Clerk: Mrs C J Havenhand

Telephone - 01709 528823

Email: clerk@laughtonparishcouncil.gov.uk

Notice of an Ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 27th MARCH 2024 at 7.15pm in Laughton-en-le-Morthen Village Hall.

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.

Yours Faithfully

A handwritten signature in cursive script that reads "C Havenhand".

Mrs Caroline Havenhand

Clerk and Financial Officer

21st March 2024

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

Parish Council Meeting

Wednesday 27th March 2024

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 21st February 2024, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of the press and

public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
 - 5.1. To receive a report from Ward Councillors.
 - 5.2. To review the most recent play inspection report.
 - 5.3. To receive a further update on the building sign off, following a meeting with the builders and the building inspector.
 - 5.4. To receive a letter of resignation from the Assistant Clerk.
 - 5.5 To receive a quotation for the damage to the Slade Hooton Signs.
 - 5.6 To receive Insurance quotations for the Insurance Renewal due 1st April 2024.
 - 5.7 To discuss any village hall matters.
 - 5.8 To provide an update on the Vehicle Activated Speed Sign.
 - 5.9 To receive an update on sponsorship requests on hanging baskets. To confirm whereabouts baskets are to be placed and plaques for sponsors, where requested. To discuss the request from Newhall.
 - 5.10 To discuss further plans for the D-DAY 80 event and in particular actions relating to the beacon.

6. Matters requested by Councillors/Clerk: -
 - 6.1 To discuss any requests for financial assistance, including a request that Council purchase additional bulbs for planting around Laughton.
 - 6.2 To discuss any Allotment issues, including Spring Skips and agree further action.
 - 6.3 To review and approve the Council's Freedom of Information Policy for a further 12 months.
 - 6.4 To review and approve the Council's Model Publication scheme and document list for a further 12 months.
 - 6.5 To review and approve Council's Safeguarding Policy for a further 12 months.
 - 6.6 To review and approve Council's Operation London Bridge Policy, consider next review date.
 - 6.7 To review and approve Council's Disciplinary Policy, consider next review date.
 - 6.8 To review and approve Council's Grievance Policy, consider next review date.
 - 6.9 To review and approve the Council's code of conduct, to pass a resolution to sign up to the Civility and Respect Pledge and adopt a new Dignity at Work policy. To agree next review date.
 - 6.10 To set the date for the Annual Parish Meeting.
 - 6.11 To discuss and agree logo for Council correspondence and documents.

7. To consider relevant planning applications as published on RMBC's weekly Lists 7 to 11 (2024).
In particular, to discuss: -

RB2024/0294 - Single storey side extension, 2 Slade View, Slade Hooton.

<http://rotherham.planportal.co.uk/?id=RB2024/0294>

RB2023/0964 – Amended plans for: Change of use of dwelling from residential (Use Class C3) to children's home for up to 3 children (Use Class C2) change of use of existing rear garage to

ancillary caretaker's accommodation and erection of fence railings and gates and alterations to stone pillars at Slade Hollow, Hooton Lane, Laughton-en-le-Morthen.

<http://rotherham.planportal.co.uk/?id=RB2023/0964>

8. To receive information on any previous planning applications/issues and discuss further action.

None

9. Finance Matters:

- 9.1. To receive the RFO'S report.
- 9.2. To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.
- 9.3. To receive bank reconciliation to 29th February 2024.
- 9.4. To agree transfers to reserves or changes to budget.
- 9.5. To review Laughton-en-le-Morthen Parish Council's Risk Assessment Management document and agree any changes.
- 9.6 To discuss and agree changes to Council's asset register, in addition to discuss the continued lack of response from CISWO.

10. To notify the clerk of matters for inclusion on the agenda of the next meeting

11. To fix the date and time of the next Ordinary Parish Council Meeting
(suggested 17th April 2024)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 27th March 2024

Appendix 1 – Accounts paid or for payment.

To follow

Initials of/Chairman _____

Initials of Clerk _____