



## Laughton-en-le-Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen S25 1YD

Clerk: Mrs C J Havenhand

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**Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 19<sup>th</sup> FEBRUARY 2025 at 7.15pm in Laughton-en-le-Morthen Village Hall.**

**This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.**

**Yours Faithfully**

A handwritten signature in cursive script that reads "C Havenhand".

**Mrs Caroline Havenhand**

**Clerk and Financial Officer**

**14<sup>th</sup> February 2025**

**Apologies for absence should be notified to the Clerk prior to the meeting.**

### **PUBLIC PARTICIPATION**

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

### **Parish Council Meeting**

**Wednesday 19<sup>th</sup> February 2025**

### **AGENDA**

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 15<sup>th</sup> January 2025, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of the press and

public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
  - 5.1. To receive a report from Ward Councillors.
  - 5.2. To review the most recent play inspection report and agree any action.
  - 5.3. To discuss any ongoing village hall matters, including car park barrier and lighting.
  - 5.4. To discuss plans for VE Day 80 and agree any action.
  - 5.5. To receive a response from RMBC relating to a request for a Grit Bin.
  - 5.6. To provide an update on Hedgerow cutting following contact with RMBC.
  - 5.7. To provide an allotment update.
  
6. Matters requested by Councillors/Clerk: -
  - 6.1 To discuss any requests for financial assistance.
  - 6.2 To discuss any action in relation to the increase in fly tipping at Carr Top, and the damaged Bench.
  - 6.3 To discuss the damaged wall on St John's Road and agree any action.
  - 6.4 To receive a quotation from RMBC for 3-year grounds maintenance contract.
  - 6.5 To receive correspondence from Lloyds Bank relating to an introduction of bank charges.
  - 6.6 To review and agree the Council's Equality and Diversity Policy
  
7. To consider relevant planning applications as published on RMBC's weekly Lists 49 (2024) to 2 – 6 (2025). In particular, to discuss: -

RB2025/0010 - Change of use of agricultural building to Use Class E - Commercial, Business and Service and external alterations to the building, Business at Hall Farm, Abbey Lane, Slade Hooton.

<https://rotherham.planportal.co.uk/?id=RB2025/0010>
  
8. To receive information on any previous planning applications/issues and discuss further action.

None
  
9. Staffing Matters
  - 9.1. To agree employment terms, advert and Job Description for new Grounds Maintenance Operative.
  - 9.2. To agree employment terms, advert and Job Description for new Assistant Clerk.
  
10. Finance Matters:
  - 10.1 To receive the RFO'S report.
  - 10.2 To receive bank reconciliation to 31<sup>st</sup> January 2025.

- 10.3 To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.
- 10.4 To agree any transfers to or from reserves.
- 10.5 To receive information on the Councillors quarterly review of receipts and payments for quarter 3.

11. To notify the clerk of matters for inclusion on the agenda of the next meeting
12. To fix the date and time of the next Ordinary Parish Council Meeting  
(suggested 19<sup>th</sup> March 2025)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 19<sup>th</sup> February 2025

Appendix 1 – Accounts paid or for payment.

To be presented at the meeting.