



## Laughton-en-le-Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen S25 1YD

Clerk: Mrs C J Havenhand

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**Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 16<sup>th</sup> APRIL 2025 at 7.15pm in Laughton-en-le-Morthen Village Hall.**

**This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.**

**Yours Faithfully**

**Mrs Caroline Havenhand**

**Clerk and Financial Officer**

**10<sup>th</sup> April 2025**

**Apologies for absence should be notified to the Clerk prior to the meeting.**

### **PUBLIC PARTICIPATION**

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

### **Parish Council Meeting**

**Wednesday 16<sup>th</sup> April 2025**

### **AGENDA**

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 20<sup>th</sup> March 2025, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of the press and

public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
  - 5.1. To receive a report from Ward Councillors.
  - 5.2. To review the most recent play inspection report and agree any action.
  - 5.3. To discuss plans for VE Day 80 and agree any action.
  - 5.4. To receive a list of grit bins in Rotherham and agree any further action.
  - 5.5. To receive a request from RMBC relating to the Bench on Carr Top and agree any action.
6. Matters requested by Councillors/Clerk: -
  - 6.1 To discuss any requests for financial assistance.
  - 6.2 To discuss any Allotment issues, including to set the rent for 2026/2027, an update on recent inspections, building removal issues and a complaint about an allotment holder relating to fires.
  - 6.3 To discuss the response from RMBC relating to plaques on hanging baskets and agree any action.
  - 6.4 To discuss the revised plans for the large-scale Solar Farm proposed by Whitestone in the Rotherham area.
  - 6.5 To discuss Phase 11 and any changes to the original plans that may be required. To agree any actions.
  - 6.6 To discuss forthcoming training courses and agree any action.
  - 6.7 To discuss the defibrillator cabinet at Laughton All Saints School and agree any action.
  - 6.8 To set the date and time for the Annual Parish Meeting and agree any action.
7. To consider relevant planning applications as published on RMBC's weekly Lists 11 to 14 (2025).  
In particular, to discuss: -

None
8. To receive information on any previous planning applications/issues and discuss further action.

**RB2025/0010** - Change of use of agricultural building to Use Class E - Commercial, Business and Service and external alterations to the building at Business at Hall Farm Abbey Lane Slade Hooton. Granted Conditionally on the 02 April 2025.
9. Staffing
  - 9.1. To agree interview dates for the Assistant clerk and Grounds Maintenance Operative.
10. Finance Matters:
  - 10.1 To receive the RFO'S report.

- 10.2 To receive bank reconciliation to 31<sup>st</sup> March 2025.
- 10.3 To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.
- 10.4 To agree any transfers to or from reserves.
- 10.5 To receive the Internal Auditors Report (AIAR) for the period 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025, review the effectiveness of the system of internal controls for Laughton-en-le-Morthen Parish Council and agree any changes to controls that may be necessary.
- 10.6 Following a review of the effectiveness of the system of internal controls of Laughton-en-le-Morthen Parish Council, to consider the findings, and then to complete and approve section 1 of the Annual Governance and Accountability Return (AGAR), this to then be signed by the Clerk and the Chairman of the meeting.
- 10.7 Following prior signing by the Responsible Financial Officer, to consider and approve the Accounting Statements of Laughton-en-le-Morthen Parish Council relating to the period 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025. The Chairman of the meeting to then sign section 2 of The Annual Governance and Accountability Return (AGAR).
- 10.8 To agree the dates to be set to advertise the period during which electors and interested persons may exercise rights relating to the Annual Accounts.  
(Suggested dates – Tuesday 3<sup>rd</sup> June 2025 to Monday 14<sup>th</sup> July 2025)
- 10.9 To receive information on the Councillor quarterly review of receipts and payments and to nominate a Councillor to carry out the check for the forthcoming financial year.
- 11 To notify the clerk of matters for inclusion on the agenda of the next meeting
- 12 To fix the date and time of the next Ordinary Parish Council Meeting  
(suggested 21<sup>st</sup> May 2025)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 16<sup>th</sup> April 2025

Appendix 1 – Accounts paid or for payment.

To be presented at the meeting.