



## **Laughton-en-le-Morthen Parish Council**

**The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen S25 1YD**

**Clerk: Mrs C J Havenhand**

**Telephone - 01709 528823**

**Email: [clerk@laughtonparishcouncil.gov.uk](mailto:clerk@laughtonparishcouncil.gov.uk)**

**Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on  
WEDNESDAY 18<sup>th</sup> JUNE 2025 at 7.15pm in Laughton-en-le-Morthen Village Hall.**

**This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act  
1960 s1.**

**Yours Faithfully**

A handwritten signature in cursive script, appearing to read 'C Havenhand'.

**Mrs Caroline Havenhand**

**Clerk and Financial Officer**

**12<sup>th</sup> June 2025**

**Apologies for absence should be notified to the Clerk prior to the meeting.**

### **PUBLIC PARTICIPATION**

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

### **Parish Council Meeting**

**Wednesday 18<sup>th</sup> June 2025**

### **AGENDA**

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 21<sup>st</sup> May 2025, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of the press and

public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
  - 5.1. To receive a report from Ward Councillors.
  - 5.2. To review the most recent play inspection report and agree any action.
  - 5.3. To provide an update on plaques for the hanging baskets.
  - 5.4. To review the price from RMBC for a bench for Carr Top.
  - 5.5. To notify Council that the Co-option notices have been issued in relation to the casual vacancy.
  - 5.6. To discuss village hall issues, including the flooring issues, guttering and car park lighting.
  - 5.7. To continue discussion relating to Phase 2 of the hall renovation and to note a donation towards this.
  - 5.8. To provide an update on EV Charging.
6. Matters requested by Councillors/Clerk and agree any action: -
  - 6.1 To discuss any requests for financial assistance.
  - 6.2 To discuss any Allotment issues, including the Scarecrow event.
  - 6.3 To discuss issue raised regarding the Speed Activated Road Sign.
  - 6.4 To discuss the recent pub night held at Laughton Village Hall
  - 6.5 To discuss issues with the recent road repairs in the Parish and agree any action.
  - 6.6 To adopt a policy relating to the Chairman's Allowance
  - 6.7 To receive a consultation form RMBC relating to SPD4: Housing Design Guide.
  - 6.8 To update Council on the SSL certificate for the website.
7. To consider relevant planning applications as published on RMBC's weekly Lists 20 to 23 (2025).  
In particular, to discuss: -

None
8. To receive information on any previous planning applications/issues and discuss further action.

None
9. Staffing
  - 9.1. To provide an update on applications received for the Assistant clerk and Grounds Maintenance Operative and agree further action.
10. Finance Matters:
  - 10.1 To receive the RFO'S report.
  - 10.2 To receive bank reconciliation to 31<sup>st</sup> May 2025.
  - 10.3 To approve accounts for payment and note contractual payments made under clerk

delegation. Please see Appendix 1.

10.4 To agree any transfers to or from reserves.

11 To notify the clerk of matters for inclusion on the agenda of the next meeting

12 To fix the date and time of the next Ordinary Parish Council Meeting (suggested 16<sup>th</sup> July 2025)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 18<sup>th</sup> June 2025

Appendix 1 – Accounts paid or for payment.

To be presented at the meeting.