



Laughton-en-le-Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen S25 1YD

Clerk: Mrs C J Havenhand

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**Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on
WEDNESDAY 16th JULY 2025 at 7.15pm in Laughton-en-le-Morthen Village Hall.**

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1.

Yours Faithfully

Mrs Caroline Havenhand

Clerk and Financial Officer

10th July 2025

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

Parish Council Meeting

Wednesday 16th July 2025

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda
3. To authorise the chairman to sign the minutes of the meeting held on 18th June 2025, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of the press and

public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

5. To receive information on the following ongoing issues and decide further action where necessary: -
 - 5.1. To receive any written applications for the office of parish councillor and to co-opt a candidate to fill the existing casual vacancy. To be followed by delivery of their acceptance of office. If no applications are received to agree further advertisement.
 - 5.2. To receive a report from Ward Councillors.
 - 5.3. To review the most recent play inspection report and agree any action.
 - 5.4. To provide an update on the addition of plaques to the hanging baskets.
 - 5.5. To discuss village hall issues, including
 - 5.5..1. Any update from the contractor on the flooring issues reported.
 - 5.5..2. Progress with the lighting issues in the Car Park
 - 5.5..3. To discuss getting alternative quotes for metal guttering.
 - 5.6 To continue the discussion to agree the revised plans for Phase 2 of the hall renovation.
 - 5.7 To provide an update on the unplugged Speed Activated Sign, to discuss the Community Speedwatch events and to request an update from Ward Councillors on any other speed reduction initiatives planned.
 - 5.8 To notify Council that the grant for the bench has been submitted to the Neighbourhoods team.
6. Matters requested by Councillors/Clerk and agree any action: -
 - 6.1 To discuss any requests for financial assistance.
 - 6.2 To discuss any Allotment issues.
 - 6.3 To receive a notice from Laughton All Saints Church, in relation to St John's Church, Thropham. This is a notice of intention to apply to transfer maintenance responsibility for the churchyard to the Parish Council in accordance with the provisions of section 215 of the Local Government Act 1972.
7. To consider relevant planning applications as published on RMBC's weekly Lists 24 to 27 (2025). In particular, to discuss: -

None
8. To receive information on any previous planning applications/issues and discuss further action.

Correspondence relating to Whitestone Solar Farm development and a meeting invite.
9. Staffing
 - 9.1. To receive an update on volunteers for the village beds and agree whether to advertise the grounds maintenance work again or contract it out.

10. Finance Matters:

- 10.1 To receive the RFO'S report.
 - 10.2 To receive bank reconciliation to 30th June 2025.
 - 10.3 To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.
 - 10.4 To agree any transfers to or from reserves.
 - 10.5 To receive the Councillors quarterly report of receipts and payments.
- 11 To notify the clerk of matters for inclusion on the agenda of the next meeting
 - 12 To fix the date and time of the next Ordinary Parish Council Meeting (suggested 17th September 2025)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 16th July 2025

Appendix 1 – Accounts paid or for payment.

To be presented at the meeting.