



## Laughton en le Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton en le Morthen, S25 1YD

(Ordinary Parish Council Meeting 19<sup>th</sup> June 2024)

Present: Councillors: Mr S Johnson (Chairman) Mrs T Hutson (Vice Chairman), Mrs J Cutting, Mr K Downing, Mr T Stanway and the Clerk, Caroline Havenhand. In attendance Parishioners: Three parishioners were in attendance.

<u>Reference</u>	<u>Item</u>	<u>Action</u>
24/67	<b>To receive and approve reasons for absence.</b>	
	Councillor: Mrs T Hutson gave reasons for absence which were approved at the meeting.	
24/68	<b>To receive written applications for the office of parish councillor and to co-opt candidates to fill the existing ordinary vacancies. To be followed by delivery of their acceptance of office.</b>	
	There were 5 candidates for co-option. It was <b>resolved</b> that Mr John Hall and Mrs Jann Valenzuela be co-opted onto the Parish Council. Mr John Hall signed a declaration of Acceptance of Office and were given a copy of the Councillor Code of Conduct and Register of Interest forms to be emailed for completion within 28 days. Acceptance of Office Forms and ROI are to be given to Councillor: Mrs J Valenzuela upon her return from abroad for completion prior to the next meeting.	<b>Clerk/ Councillor J Cutting.</b>
24/69	<b>To receive declarations of interest in respect of business on the agenda.</b>	
	No interests were declared.	
24/70	<b>To authorise the chairman to sign the minutes of the meeting held on 15<sup>th</sup> May 2024, as a true and correct record.</b>	
	The minutes were confirmed as a true and correct record and the Chairman accordingly signed the file copy.	
24/71	<b>To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.</b>	
	It was <b>resolved</b> that no items require the exclusion of press and public.	
	<b>Open Forum for Parishioners in Attendance – Public Participation Session</b>	
	Parishioners attended to discuss: <ul style="list-style-type: none"> <li>- Damage caused by children to boundary hedges</li> <li>- Forthcoming pest control on allotments</li> <li>- Overhanging Tree</li> <li>- Noise from hall activities</li> </ul> The clerk was asked to visit the tree and place this on the agenda for next months meeting	<b>Clerk</b>

	along with a review of any improvements that may assist to the current CCTV network. Noise has already been investigated by RMBC and found to be of an acceptable level.	
<b>24/72</b>	<b>To receive information on the following ongoing issues and decide further action where necessary.</b>	
24/72.1	To receive a report from Ward Councillors	
	No Ward Councillor attended the meeting. The clerk had chased up the Speed Activated Road Sign and was told that it had arrived and should be fitted within the next 4 weeks.	
24/72.2	To review the most recent play inspection report and agree any action.	
	Council engage RMBC monthly to check the equipment and point out any areas that may need repair or monitoring. The clerk circulated the June play report dated 3 <sup>rd</sup> June 2024 which was designated "low risk". Parts for Zip-wire are awaited. RMBC had agreed to adjust the link so the clerk will follow these up on her return from holiday. Other minor items continue to be monitored.	<b>Clerk</b>
24/72.3	To discuss any village hall matters including any renovation updates.	
	A quotation was received for Air Conditioning which is initially to be passed to the CIO. Renovation updates remain outstanding as well as the final bill despite chasing. The drainpipe issues have been mentioned to the builder.	
24/72.4	To advise Council of funds raised from the D-day event and to agree a transfer to renovation reserves. To discuss any future events	
	The clerk advised that £700 was raised at the D-Day event. It was <b>resolved</b> that this donation should be placed on Earmarked Reserves for the village hall build. A number of ideas for events were discussed but no firm plans agreed. Councillor S Johnson to provide information on the issue with the beacon so that the clerk can report it to the supplier.	<b>Clerk</b>
24/72.5	To receive any feedback on the hanging baskets and plaques.	
	The clerk and Councillors have received good feedback about the baskets and the plaques.	
24/72.6	To discuss grass maintenance and other contract issues	
	The clerk advised that she had attended a meeting regarding grass cutting. A monthly schedule is to be provided going forward to monitor frequency and the clerk has requested a visit to discuss a query raised by a Parishioner regarding Japanese Knotweed. Information noted by Council.	<b>Clerk</b>
<b>24/73</b>	<b>Matters requested by Councillors/Clerk.</b>	
24/73.1	To discuss any requests for financial assistance.	
	There were no requests for financial assistance.	
24/73.2	To discuss any Allotment issues, including the forthcoming pest control work and incidents with fires.	
	The clerk shared signage that was being put up in advance on access points to the allotments and also a letter that had been prepared for each property adjoining the site. There was an objection from an allotment holder attending the meeting, but it was decided to proceed based on the fact that the contractor had been booked following an allotment holder vote. She also reported an injury due to a fire on the allotment. It was <b>resolved</b> that the rules be amended the rules state that no accelerant should be used when making fires.	<b>Clerk</b>

<b>24/74</b>	To consider relevant planning applications as published on RMBC's weekly Lists 19 to 23 (2024). In particular, to discuss: -  <b>RB2024/0646</b> - Construction of new fishing pond, Leger Lake Stables, Leger Lake Café East Field Lane, Laughton-en-le-Morthen. <a href="http://rotherham.planportal.co.uk/?id=RB2024/0646">http://rotherham.planportal.co.uk/?id=RB2024/0646</a>	
	Council <b>resolved</b> that an objection be raised to this application. Council believes that with further potential to increase traffic to the site then pedestrian safety needs addressing. There are also noise and parking concerns for nearby residents.	<b>Clerk</b>
<b>24/75</b>	<b>To receive information on any previous planning applications/issues and discuss further action.</b>  <b>RB2024/0608</b> - Application for Lawful Development Certificate re existing use of land as residential garden area at 35 Eastfield Crescent, Laughton en le Morthen. Granted 06/06/2024	
	Council <b>resolved</b> that no further action is required at this time.	
<b>24/76</b>	<b>Financial Matters</b>	
24/76.1	To receive the RFO's report.	
	a) After 2 months of the financial year 49% of annual anticipated income has been received, as expected. 6% of planned expenditure has been spent. b) The account balance on 31 <sup>st</sup> May is £91,152.24 c) The first stage of the 2024/2025 Precept (£22,625) has been received from RMBC. Information noted by Council	
24/76.2	To receive bank reconciliation to 31 <sup>st</sup> May 2024.	
	The bank reconciliation was verified and signed by two Councillors.	
24/76.3	To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.	
	Council <b>resolved</b> to note the contractual payments made and that the accounts due are agreed and can be paid. See Appendix 1 in the minutes.	
24/76.4	To agree any transfers to or from reserves.	
	It was <b>resolved</b> that the following transfers be made: • £700 to Earmarked Reserves for the Village Hall build.	
24/76.5	To receive information on the Councillors quarterly review of receipts and payments.	
	It was <b>resolved</b> to defer this matter until the next meeting.	<b>Clerk</b>
24/76.6	To provide an update on the direct debit for ground's maintenance payment to RMBC.	
	The clerk advised Council that having taken a payment too early there was not time to set up the quarterly payment correctly. RMBC had therefore proposed the payment be made in three parts: September 2024 £1004.94 total payment, net payment £837.45, VAT £167.49. December 2024 £1004.94 total payment, net payment £837.45, VAT £167.49. March 2025 £1004.93 total payment, net payment £837.44, VAT £167.49. It was <b>resolved</b> that Council agree to the revised repayment schedule.	<b>Clerk</b>
<b>24/77</b>	<b>To notify the clerk of matters for inclusion on the agenda of the next meeting.</b>	

	The following matters will be placed on the next agenda <ul style="list-style-type: none"> <li>• Overhanging Tree</li> <li>• Field Security and CCTV</li> </ul>	
<b>24/78</b>	<b>To fix the date and time of the next Ordinary Council Meeting (suggested 17<sup>th</sup> July 2024).</b>	
	It was <b>resolved</b> that the next ordinary meeting of the Parish Council Meeting will be held on Wednesday 17 <sup>th</sup> July 2024 at 7.15pm.	
	The meeting closed at 8.55 pm.	

**Chairman**

**Date 17<sup>th</sup> July 2024**

Appendix 1 – Accounts paid or for payment

PAYMENT LIST - JUNE 2024						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
12th June 2024	Salaries	Payroll Employees	IB	£ 839.38		£ 839.38
				£ 26.00		£ 26.00
				£ 865.38		£ 865.38
19th June 2024	HMRC	PAYE	IB	£ 732.60		£ 732.60
19th June 2024	John Brailsford Printers	Newsletter	IB	£ 295.00		£ 295.00
19th June 2024	John Brailsford Printers	Plaques for Poppies x 12	IB	£ 144.00	£ 28.80	£ 172.80
19th June 2024	John Brailsford Printers	Posters for allotments	IB	£ 39.95	£ 7.99	£ 47.94
19th June 2024	YLCA	Vacancy Advert	IB	£ 20.00		£ 20.00
19th June 2024	Re-imburse Clerk	Expenses - Mileage and reimbursements stationery etc.	IB			
		D- Day Flags	IB	£ 16.64	£ 3.34	£ 19.98
		Mileage	IB	£ 39.60		£ 39.60
		Total		£ 56.24	£ 3.34	£ 59.58
19th June 2024	LVH CIO	Village Hall Hire for meeting	IB	£ 48.00		£ 48.00
19th June 2024	LVH CIO	Village Hall Hire D- Day	IB	£ 100.00		£ 100.00
19th June 2024	The Defibpad	Defibrillator pads for G5 VH	IB	£ 128.98	£ 25.80	£ 154.78
19th June 2024	Spectrum Futures	Payroll	IB	£ 39.30		£ 39.30
19th June 2024	Maltby Miners Welfare Band	D - Day Concert	IB	£ 300.00		£ 300.00
19th June 2024	Business Stream	Water Bill Allotments	DDR	£ 168.24		£ 168.24
19th June 2024	CPRE	Annual Subscription	DDR	£ 36.00		£ 36.00
30th June 2024	Leaf & Grass	Loughton Grounds Maintenance	IB	£ 113.00		£ 113.00
30th June 2024	Leaf & Grass	Hamlets Grounds Maintenance	IB	£ 161.00		£ 161.00
30th June 2024	NEST	Pension payment	DDR	£ 34.41		£ 34.41
JUNE 2024				£ 3,282.10	£ 65.93	£ 3,348.03
MAY 2024	CARRIED FORWARD			£ 5,189.03	£ 314.15	£ 5,503.18
YEAR TOTAL 2024/2025				£ 8,471.13	£ 380.08	£ 8,851.21