



Laughton-en-le-Morthen Parish Council

The Village Hall, Firbeck Avenue, Laughton-en-le-Morthen, S25 1YD

(Ordinary Parish Council Meeting 18th June 2025)

Present: Councillors: Mr K Downing (Chairman), Mrs J Cutting (Vice Chairman), Mr J Hall, Mr T Stanway, Ms J Valenzuela and the Clerk, Caroline Havenhand. In attendance Parishioners: One Parishioner and Ward Councillor Amanda Clarke.

<u>Reference</u>	<u>Item</u>	<u>Action</u>
25/67	To receive and approve reasons for absence.	
	Councillor T Hutson gave reasons for absence. It was resolved that the reasons for absence are approved.	
25/68	To receive declarations of interest in respect of business on the agenda.	
	No interests were declared.	
25/69	To authorise the chairman to sign the minutes of the meeting held on 21st May 2025, as a true and correct record.	
	The minutes were confirmed as a true and correct record and the Chairman accordingly signed the file copy.	
25/70	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.	
	None.	
	Open Forum for Parishioners in Attendance – Public Participation Session	
	No items were raised.	
25/71	To receive information on the following ongoing issues and decide further action where necessary.	
25/71.1	To receive a report from Ward Councillors.	
	Ward Councillor Amanda Clarke attended the meeting. Updates were provided on: Dinnington High Street - forthcoming public enquiry, new working group relating to road safety issues in Oldcoates, active travel pilot update – issue with Firbeck residents not being able to get to the Doctors by bus, forthcoming surgery with Jake Richards, though this was not local.	
25/71.2	To review the most recent play inspection report and agree any action.	
	Council engage RMBC monthly to check the equipment and point out any areas that may need repair or monitoring. The clerk circulated the latest play report dated 5 th June 2025 which was designated “low risk”. The clerk has asked Kompan Play Company to provide a	Clerk

	list of fall heights for our equipment to explore play surface options and costings. It was resolved to wait for this information.	
25/71.3	To provide an update on plaques for the hanging baskets.	
	RMBC have agreed that plaques can be added but can state names only – they cannot be look like memorial plaques or advertise any business. The clerk has contacted parishioners that have donated and checked if they would like a plaque at the same rate as last year. Cost expected to be around £150 in total so will be slightly subsidised by Council. The baskets will go up before the plaques due to the delay in RMBC reaching this decision and we will need to review the process for next year. Council resolved to ratify the plaque order.	Clerk/ Cllr. T Stanway to deliver plaques once ready.
25/71.4	To review the price from RMBC for a bench for Carr Top.	
	The price that RMBC have quoted for a new bench is £755.00. It was resolved to apply for Ward funding for the bench.	
25/71.5	To notify Council that the Co-option notices have been issued in relation to the casual vacancy.	
	The clerk advised Council that the electoral office had confirmed that Council could now Co-opt for the casual vacancy. The clerk has therefore displayed the information on the website and parish noticeboard.	
25/71.6	To discuss village hall issues, including the flooring issues, guttering and car park lighting.	
	The clerk advised that she had contacted the village hall contractor about the flooring. He had advised that he would contact the company that fitted it on their behalf and get back to us. For the guttering he recommended that metal be fitted as the footballs hitting the plastic guttering are damaging it. The car park lighting may be an on-site fault rather than the units as originally thought and as such Council are undergoing further investigation.	Clerk Cllr. J Hall
25/71.7	To continue discussion relating to Phase 2 of the hall renovation and to note a donation towards this.	
	A donation of £562.00 is being banked that volunteers raised at the VE Day celebration. Funds were also raised for additional cutlery and wine glasses. Information noted by Council. Plans were reviewed and a tour of the building took place looking in various storage areas as well. It was resolved that Councillors looked at the plans and redraw with any alternative ideas and bring them to July meeting so that Phase two plans can be finalised and costings sought.	Clerk to send original plans.
25/71.8	To provide an update on EV Charging.	
	The clerk advised that she has spoken to RMBC regarding the barrier gate and whether this would restrict the ability to have EV charging. Neither of these issues would potentially prevent a scheme and it was resolved that the clerk arrange an onsite meeting with RMBC to discuss possible locations and that she submits the agreement to YLCA for review.	Clerk
25/72	Matters requested by Councillors/Clerk.	
25/72.1	To discuss any requests for financial assistance.	
	There were no requests for financial assistance.	
25/72.2	To discuss any Allotment issues, including the Scarecrow event	
	The event is booked for 10 th August 2025. It was resolved that Councillor K Downing act as Judge on the day.	
25/72.3	To discuss issue raised regarding the Speed Activated Road Sign	

	Councillors reported a lack of power to the speed sign – it was resolved that the clerk advise RMBC. It is believed that the wire has been pulled out.	Clerk
25/72.4	To discuss the recent pub night held at Laughton Village Hall	
	Councillors wish to thank Councillor J Cutting for her work on the recent event which had been well received.	
25/72.5	To discuss issues with the recent road repairs in the Parish and agree any action	
	A long response on this issue was sent from RMBC but it was still felt that this was the wrong product for location. It was resolved that Council will raise the matter again with Ward Councillors at the forthcoming CAP meeting.	Cllrs. Mrs J Cutting Mr T Stanway
25/72.6	To adopt a policy relating to the Chairman's Allowance	
	It was resolved to adopt the Chairman's Allowance Policy for review in 24 months' time.	Clerk
25/72.7	To receive a consultation form RMBC relating to SPD4: Housing Design Guide	
	It was resolved that Councillors review the online form and respond personally.	Councillors
25/72.8	To update Council on the SSL certificate for the website.	
	There was a delay in the SSL certificate going on as the Domain provider is not the same as the website host. The clerks managed to sort this and get a new SSL put on. It was resolved that the cost of £50 for the certificate is ratified in retrospect. The clerk has placed a note in the diary to get the information needed from the host company, sent to the domain company.	Clerk
25/73	To consider relevant planning applications as published on RMBC's weekly Lists 20 to 23 (2025). In particular, to discuss: - None	
	Council resolved that no further action is required at this time.	
25/74	To receive information on any previous planning applications/issues and discuss further action. None	
	Council resolved that no further action is required at this time.	
25/75	Staffing Matters	
25/75.1	To provide an update on applications received for the Assistant clerk and Grounds Maintenance Operative and agree further action.	
	It was resolved that the clerk readvertise the assistant clerk role upon return from holiday. In relation to the GMO it was resolved to hi-light the watering issue on Facebook and see what support we can get and then discuss at the next meeting whether to advertise or contract the role.	Clerk
25/76	Financial Matters	
25/76.1	To receive the RFO'S report.	
	a) After 2 months of the financial year 47% of annual anticipated income has been received, as expected. 6% of planned expenditure has been spent. b) The account balance on 31 st May 2025 is £100,128.32. c) The first stage of the 2025/2026 Precept (£24,700) has been received from RMBC. d) Donations of £640.00 have been received as well as a VAT refund of £207.52. Information noted by Council	

25/76.2	To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1.	
	Council resolved to note the contractual payments made and that the accounts due are agreed and can be paid. See Appendix 1 in the minutes.	
25/76.3	To receive bank reconciliation to 31 st May 2025.	
	The bank reconciliation was verified and signed by two Councillors.	
25/76.4	To agree transfers to reserves.	
	It was resolved to make the following transfers to reserves: None	
25/77	To notify the clerk of matters for inclusion on the agenda of the next meeting.	
	It was resolved that the following items be added to July agenda: • None	Clerk
25/78	To fix the date and time of the next Ordinary Council Meeting (suggested 16th July 2025).	
	It was resolved that the next ordinary meeting of the Parish Council Meeting will be held on Wednesday 16 th July 2025 at 7.15pm.	
	The meeting closed at 9.15 pm.	

Chairman

Date 16th July 2025

Appendix 1 – Accounts paid or for payment

PAYMENT LIST - JUNE 2025						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
2nd June 2025	Scottish Water	Allotment Water	DDR	£ 78.67		£ 78.67
18th June 2025	Salaries	Payroll Employees	IB	£ 922.13		
				£ 26.00		
				£ 948.13		£ 948.13
18th June 2025	HMRC	PAYE		£ 1,111.88		£ 1,111.88
18th June 2025	Re-imburse Clerk	Expenses - Mileage	IB	£ 39.60		£ 39.60
18th June 2025	LVH CIO	Village Hall Hire for meeting	IB	£ 36.00		£ 36.00
18th June 2025	YLCA	Course CH	IB	£ 27.40		£ 27.40
18th June 2025	Lloyds Bank	Account Fee for rent and current account	DDR	£ 8.50		£ 8.50
30th June 2025	NEST	Pension payment	DDR	£ 47.78		£ 47.78
MAY 2025				£ 2,297.96	£ -	£ 2,297.96
C/F				£ 3,157.12	£ 21.00	£ 3,178.12
YEAR TOTAL 2025/2026				£ 5,455.08	£ 21.00	£ 5,476.08